

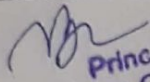
20/04/21



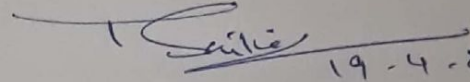
## Notice

It is hereby informed that a meeting of IQAC will be held on 20/04/2021 at 2.....PM at the Principal's Conference room, Dhing College. So all esteemed members are requested to be present in time to discuss the following agenda.

### Countersigned:

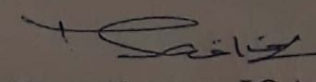
  
Principal  
Dhing College

Principal, Dhing College

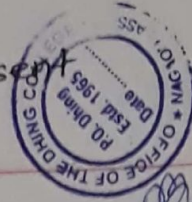
  
Coordinator, IQAC  
Dhing College

### Agenda

- Chairing by the Principal
- Brief introduction about the meeting by coordinator IQAC
- Discussion ,Approval & Submission of online AQAR to NAAC for the period 2019-20
- Discussion on Preparation of IIQA application and preparation of SSR for 3<sup>rd</sup> cycle.
- Discussion on Renovation of IQAC office setup at Dhing College
- Discussion on formation of Dhing College New Alumni Committee and dissolve of old committee.
- Discussion on Students feedback collection mechanism & Alumni registration in year wise.
- Chairperson IQAC & Principal's opinion & Comments.
- Others
- Resolutions

  
Coordinator, IQAC  
Dhing College

# Signature of Members Present



20/04/21

1. Dr. Biman Hazarika (Principal)  
\* Sri Sugit Kr. Sarmah. (V.P.)

2. Md. Abdul Kadir

3. Sri Ranjon Neog

4. Dr. Pankaj Bora

PB

5. Dr. Snigdha Mahanta

6. Sri. Gobin Ch. Bharali

PB 21.04.21

7. Dr. Nandan Kr. Barthakur.

Nandan 21-04

8. Dr. Sanjeeb Kr. Nath.

Sa 21/4/21

9. Smt. Habanita Baishya.

Baishya 21.04.21

10. Md. M.Z. Choudhury (Librarian)

Choudhury 21.04.21

11. Sri Bimal Ch. Das.

12. Sri Jatin Nath

13. Sri Parag Hazarika.

14. Sri Rudra Kanta Saikia.

15. Sri Sugit Kr. Sarmah.

16. Dr. Manoj Kr. Saikia

17. Dr. Mriganka Saikia

Saikia 21/4/21





### **Minutes of the IQAC meeting held on 20/04/2021**

At the beginning of the meeting the Coordinator of IQAC elaborately briefed about the various activities undertaken and the what is to be done in forth coming NAAC assessment for 3<sup>rd</sup> Cycle in 2021. The Principal of the College suggested for frequent holding of meetings of IQAC. The other members of IQAC also suggested for various ways and means for NAAC assessment. The meeting finally took the following resolution:

**Resolution No.01:** The meeting of IQAC decided to draft the constitution/hand book of various committees and bodies of the college and resolved to upload the constitutional hand of of above in the college website for strict abidance of the rules and regulation by all its stake holders .

**Resolution No: 02:** The meeting decided to include more clause in the constitution of DCSU as per Lyndo Commissison & Govt. Guidelines to exercise democratic electoral process.

**Resolution No: 03:** The meeting decided to submit the AQAR 2019-20 to NAAC after proper verification by team of faculties members so that no error will detect.

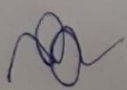
**Resolution No: 04:** The meeting decided that faculty member should attend more FDP programme and accordingly instructed& encouraged them to participate in the programme according to their choice. The college authority will provide seed money to attend the programme subject to production of proper bills for attending the same.

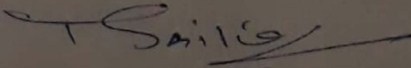
**Resolution No: 05:** The meeting decided to introduce EDP programme in the college in association with partner institution.

**Resolution No: 06:** The meeting decided to upgrade the infrastructure & ICT component of IQAC by allocating funds from College development fund.

**Resolution No. 07:** The meeting decided that the Individual Profile of faculty members should be upgraded by incorporating more information about his/her achievement in their profile. Therefore meeting instructed the faculty member to submit their details Individual profile along with supported documents and submit it to the IQAC for DVV process.

**Resolution No: 08:** The meeting decided to resolved the reconstitution / formation/ extention of College alumni committee within 15 days.

  
**Principal  
Dhing College**

  
**Coordinator, IQAC  
Dhing College**


**Resolution: 09:** The meeting also suggested for formation of Departmental Alumni Committee.

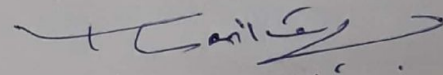
**Resolution No: 10:** The meeting decided to conduct an orientation programme of NEP 2020.

**Resolution: No:11.** The meeting decided to shifting of NCC office from present set up to Indoor Stadium building with infrastructure development.

**Resolution No: 12** The meeting also decided the shifting of NSS office from present set up to NCC office .

**Resolution:** The meeting decided to sign a MOU of the college **NERIWALM** for conduct of water quality assessment / students/faculty project work.

  
**Principal  
Dhing College**

  
**Coordinator, IQAC  
Dhing College**





**IQAC: Dhing College, Nagaon  
(Assam)**



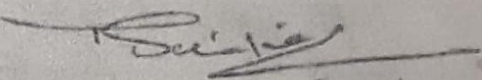
**NOTICE**  
**11/08/2021**

A meeting of IQAC will be held on *14<sup>th</sup> August/2021* at *Dhing College Conference room at 11.30 AM* to discuss about the agenda related to NAAC assessment, SSR preparation & IIQA submission matters. So all esteemed members of IQAC and at least two members from each "*SSR Preparation – Criterion committee*" appointed by the principal of the college vide *DC/Notice/IQAC/A-150/2021-22 dated 23/05/2021* are hereby requested to be present in the meeting maintaining COVID Protocol & SOP.

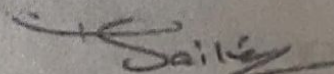
➤ **Agenda:**

1. Submission of IIQA
2. Report from SSR preparation Committees.
3. Others.

**Principal**  
**Dhing College: Dhing**

  
**Coordinator IQAC**  
**Dhing College: Dhing**

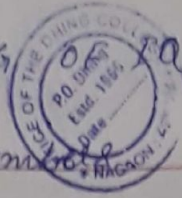
NB: The principal of Dhing College & Chairperson of IQAC is also requested to grant permission to hold the meeting, will put kind signature on the above & will upload the same notification in *DCTG whatsapp official group for circulation*.

  
**Coordinator IQAC**  
**Dhing College: Dhing** 12/8/21



Date - 14/08/21

MEETING



Name & Signature of Member

1. Principal, Dr. Biman Hazarika
2. Vice Principal, Sri Sujit Sarma
3. Sri Ranjan Neog (Adm member)
4. Md Abdul Kadir (Teacher member)
5. Dr. Pankaj Bora (do)
6. Dr. Snigdha Mahanta (do)
7. Sri Gobin ch. Bhargali (do)
8. Dr. Nandan Kr. Borahakur (do)
9. Dr. Sanjeeb Kr. Nath (do)
10. Smt Nabanita Barishya (do)
11. ~~Dr.~~ M. Z. Choudhury (Librarian)
12. Sri Bimal ch. Bar. (Member Society)
13. Sri Jatin Nath (do)
14. Sri Parag Hazarika (Member S.H) Parag Hazarika.
15. Sri Rudra Kanta Saikia (do)
16. Dr. Meizanka Saikia (Asst Co-ordinator)
17. Dr. N. K. Saikia (Co-ordinator)

18. Sharanan Bhoromick  
19. Abdul Rashid

**Minutes on Agenda of IQAC meeting dated 14/08/2021**

**AGENDA:**

1. Chairing by the Principal
2. Brief description of the meeting
3. Discussion on resolution of IQAC meeting held on 20/04/2021
4. Submission of IIQA
5. Brief discussion on DVV process
6. Discussion on Reports from SSR preparation & drafting Committees.
7. Remarks & Opinion from distinguished members & Chairperson,
8. Others
9. Resolutions adopted.
10. Concluding remarks & vote of thanks.

**MINUTES AND RESOLUTION UNDERTAKEN:**

At the very out of the meeting the Principal of the College Dr. Biman Hazarika took his chair as Chairperson of the meeting and disclosed the agenda for discussion. Dr. Manoj Kumar Saikia, Coordinator of IQAC briefly described about the purpose of the meeting, read out the proceedings of the previous meeting for confirmation. The Principal of the College express his thoughtful remarks at the end of the meeting and express his satisfaction over all members for nice cooperation in making the meet a success. The meeting after thread bare discussion took the following resolutions:

**Resolution No. 1:** The meeting unanimously resolved to Publish the constitution, rule & regulations of every committees of the college including DCSU. This will be published as booklet format and will be uploaded in college website for information to its all stake holders.

**Resolution No.2:** The meeting unanimously resolved to reconstitute the existing "*Alumni Committee*" of the college with inclusion of more new members till completion of NAAC assessment for 3<sup>rd</sup>



Cycle. The meeting also suggested for formation of departmental alumni committee with 20 members in each department and they will merge with the existing Alumni Committee of the College. The principal will issue necessary reconstitution letter to Alumni Committee for the same.

**Resolution No.3:** The meeting also approved the resolution of shifting of NCC & NSS office to the new premises as applied for.

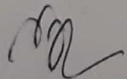
**Resolution No.4:** The meeting decided to allocate a separate office room for proper function of Alumni Committee.

**Resolution No.5:** The meeting appointed the following faculty members of the College as *Convener of SSR preparation & drafting Committee* constituted vide letter No.DC/Notice/IQAC/A-150/2021-22 dated 23/05/2021. The appointment of faculty members as Convener of SSR Committee will be intimated by the Principal in a separate letter head of the institution.

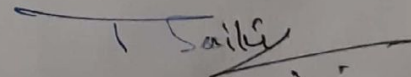
- **Criterion-I:** Sri. Gobin Ch. Bharali
- **Criterion-II:** Dr. nandan Kr. Barthakur
- **Criterion-III:** Dr. sanjeeb Kr. Nath
- **Criterion-IV:** Md. Abdul Kadir
- **Criterion-V:** Dr. Ujjayanta Das
- **Criterion-VI:** Sri. Ajit Sarma
- **Criterion-VII:** Dr. Pankaj Saikia

**Resolution No.6:** The meeting decided to organize a Virtual meet with conveners to apprise them about guide line of preparation of SSR and other related matters.

**Resolution No.7:** The meeting unanimously agreed and decided not to submit the IIQA to NAAC till 30<sup>th</sup> September /2021 or till the completion of draft SSR by drafting Committee of the college.

  
Principal  
Dhing College

Principal  
Dhing College

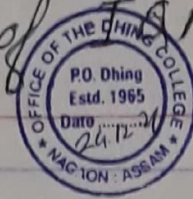


Coordinator  
IQAC

Coordinator, IQAC  
Dhing College



# Joint meeting of TAC and Academic committee



Date: 24-12-21

Venue: Seminar/Conference Hall

## Agenda

- (i) Award achievement by Dr. Biman Hazarika (principal)
- (ii) Book release by Ranjit Bordoloi
- (iii) others

## Signature of member present

- |                                       |                        |
|---------------------------------------|------------------------|
| 1) Biman Hazarika                     |                        |
| 2) Abdul Kadir                        |                        |
| 3) <del>At Sanjiv</del>               |                        |
| 4) Biman K. Doley                     |                        |
| 5) Atul Ch. Baro                      |                        |
| 6) Dibyprasad (Daimik Agondoot, Dhim) |                        |
| 7) Saibal Islam                       | 17) Bhagyashree Saikia |
| 8) Nosidul Islam                      | 18) Dipika Paton       |
| 9) Ranjit Bordoloi                    | 19) Ayesha Siddika     |
| 10) Kangkana Sharma                   | 20) Rina Sultanen      |
| 11) Nurcul Amin                       | 21) Farhana Yeasmin    |
| 12) Syed K. Sam                       | 22) Momitoo Nasrin     |
| 13) Puja Das                          | 23) Marufa Sultana     |
| 14) Farzina Khatun                    | 24) Jorifa Wahid       |
| 15) Hasina Akter                      | 25) Jenefa Sultana     |
| 16) Ayesha Siddika                    | 26) Sadia Ahmed        |

- 27/ Arzija Khatoon
- 28/ Alomjila Khatoon
- 29/ Roksina Khatoon
- 30/ Nargis Sultana
- 31/ Manjia Begum
- 32/ Seityab Nish
- 33/ Samim Akter
- 34/ Bandana Bhattacharya
- 35/ Krishnamoni Bora
- 36/ Ajmin Sultana
- 37/ Mubashira Akter
- 38/ Shorikul Islam
- 39/ Rajul Alam
- 40/ Rajibul Islam
- 41/ Ariful Islam
- 42/ Absana Begum
- 43/ Masuma Ahmed.
- 44/ Tajamal Hussain
- 45/ Nazia Sultana
- 46/ Sania Absana
- 47/ Ariful Islam
- 48/ Ujjwala Sarkar
- 49/ Pallabi Kalita
- 50/ Luna Bora
- 51/ Arzija Ahmed
- 52/ Meenu Kanchan Bora.

Resolution 1. The meeting unanimously decided to facilitate Dr. Binan Hazarika, Principal for achieving the award of Prof Bhattacharya Datta memorial for 2021-22.

Resolution 2. The meeting also decided to facilitate Sri Ranjit Baruah, Asst Prof for publishing book on Political Thoughts.

M. Principal  
Dhing College

Coordinator, IQAC  
Dhing College





### Notice:

Date: 23/12/2021

It is hereby notified for all esteemed members of IQAC that a meeting of IQAC will be on **27/12/2021** at **Seminar Hall** of the college at **1.00 PM**. Therefore all are requested to be present in time to make it success.

#### Brief agenda of the meeting:

1. Chairing by the Principal & Chairperson of IQAC.
2. Brief introduction about the meeting by Coordinator.
3. Submission of IIQA Report to NAAC
4. Submission of **CONVENERS** ["Self Study Preparation committees" [Criterion wise)] report
5. Others
6. Resolution/Recommendation/ Comments etc

*Approved/ Allowed to hold the meeting.*

Principal

Principal  
Dhing College

Coordinator, IQAC

Coordinator, IQAC  
Dhing College



27.12.2021

Members present

1. Principal, Dr. Biman Hazarika. 27.12.2021
2. Vice Principal, Sri Sujit Kr. Sarma 27.12.2021
3. Sri Ranjita Neog ADM member
4. Md. Abdul Kadir (Teacher-member) 27.12.21
5. Dr. Parag Bora do
6. Dr. Smigadha Mahanta do Smigadha 27/12/21
7. Gobin Ch. Bhargali do
8. Dr. Nandan Kr. Barthakur do Dr. Barthakur
9. Dr. Sanjeeb Kr. Nath do Sn
10. Srimate Nabamita Barishya do
11. Dr. M. Z. Choudhury Librarian Debbarma
12. Sri Binod Ch. Das (Member Society)
13. Sri Jatin Nath do
14. Sri Parag Hazarika (Member SH)
15. Sri Rudra Kanta Saikia do
16. Dr. Hriganha Saikia Asst. Co-ordinator IQAC
17. Dr. M.K. Saikia - Co-ordinator, IQAC
18. Dr. M. Sidul Islam
19. ~~Dr. M. Sidul Islam~~

Minutes of the meeting

At the very outset of the meeting the Co-ordination of IQAC read-out the Proceedings of the last meeting highlighting the resolutions taken and fulfill by the College Authority as regards to the adoption of DESU constitutions composition of Dept. of Alumni group, allotment of alumni office room & upgradation of IQAC room.

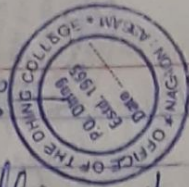
The Co-ordinator highlighted the agenda of the meeting and after discussions following resolutions were undertaken—

Coordinator, IQAC  
Dibrugarh College

P.T.O.



## Resolution adopted



The IQAC meeting took the following resolution in the event of forthcoming NAAC assessment for third cycle.

### Resolutions:-

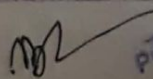
① The meeting unanimously decided and directed the convenors of SSR preparation committee to submit their criterion wise report to the IQAC on or before 20<sup>th</sup> January 2020.

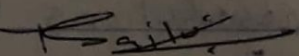
② The meeting unanimously decided to submit the IQAC requisite fees and amounting to Rs 29500/- to NAAC through NEFT from College development fund.

③ The meeting also approved the IQAC prepared by IQAC for onward submission to NAAC before 30<sup>th</sup> december 2021.

④ The meeting also decided and request the governing body of the college to allocate an amount of Rs. 500000/- as a preparatory arrangement / infrastructure development for NAAC assessment. (Phase I)

At last Principal of the college express his thoughtful remarks on IQAC and concluded the meeting.

  
Principal  
27.12.2021

  
Coordinator, IQAC  
Dhing College